

Please complete by Tuesday 10th December 2019 to ensure your booklist is completed on time.

*STUDENT'S NAME _____	*STUDENT'S LAST NAME _____
*STUDENT'S EMAIL ADDRESS _____	
ADDRESS _____	
_____	_____
_____ POST CODE _____	*MOBILE _____

*Required information

OPTIONS TO SUBMIT YOUR BOOKLIST

OPTION 1: ONLINE - Complete your booklist at www.lilydalebooks.com.au for
School Collection, Store Collection or Home Delivery.

or

OPTION 2: PAPER COPY - Fill in this form and return to school or the store for
School Collection or Store Collection. Home Delivery is only available online.

1. Fill in your details in the box above.
2. Highlight required items or rule a line through items not required (description & price).
3. Select your collection method (tick only one box):

☐ **School Collection (recommended): THURSDAY 23RD JANUARY between 11AM – 2PM**
Second hand books are not available for this option.

☐ **Store Collection:** I will collect my parcel from the store on ____/____/____.
Please allow a minimum of 5 business days. I would like second hand books where available ☐

Home Delivery: This option is only available for orders completed online.

Online orders made before December 14th 2019 that exceed \$200 will receive free postage. Free postage applies per student order. Second hand books are not available for this option.

4. Complete, cut out and keep the box below for your reference.

Books and stationery can also be purchased directly at Lilydale Books (without pre-ordering) during opening hours.
Please be aware that we cannot guarantee stock for late orders.

Please turn over for more information, including detailed Terms and Conditions.

----- COMPLETE, CUT OUT AND KEEP THE BOX BELOW -----

STUDENT'S NAME _____	STUDENT'S LAST NAME _____
<input type="checkbox"/> I WILL COLLECT MY ORDER FROM SCHOOL – THURSDAY 23RD JANUARY between 11AM – 2PM OR	
<input type="checkbox"/> I WILL COLLECT MY ORDER FROM LILYDALE BOOKS: ____/____/____.	
PAYMENT METHODS ACCEPTED: CASH & EFTPOS/Credit Card. Cheques will NOT be accepted.	
Unit 1, 25-27 Hightech Place, Lilydale VIC 3140 ABN 30 160 957 004 www.lilydalebooks.com.au P: 03 9739 6186	

OPENING HOURS

During December, January and February only:

Monday to Friday 9:00AM – 5:30PM

Saturday 9:00AM – 12:00PM

For up to date opening hours and public holidays please check our website www.lilydalebooks.com.au/contactus

During March to November:

Monday to Friday 9:00AM – 5:00PM

SECOND HAND BOOKS

Second hand books can be bought and sold through our store. Second hand books are accepted between:

MONDAY 18TH NOVEMBER 2019 until MONDAY 6TH JANUARY 2020

Second hand books are taken on consignment. Customers will receive 1/3 of RRP. Customers can collect money from the store for their second hand books Monday 10TH February 2020. For more information: to www.lilydalebooks.com.au/Second-Hand-Books

PAYMENTS ACCEPTED

In Store & School Collection Day – We accept Cash, EFTPOS/Credit Card (VISA & Mastercard). Cheques and AMEX are **NOT** accepted.

Online – We accept Credit Card (VISA & Mastercard) and Paypal.

REFUNDS

Refunds are provided for textbooks in new condition within 21 days of purchase. A receipt must be presented with any returns.

Stationery, second hand books, calculators, eBooks and custom books are **NOT** returnable.

We will gladly exchange or refund any faulty goods. For our full refund policy, please refer to our website www.lilydalebooks.com.au/Refunds

FEES

There may be products listed on your booklist that are classified as Fees. They will be listed under the relevant subject heading. They are compulsory products that Lilydale Books has been requested to collect on behalf of your school. The product will be made available to the student directly by the school at the start of the Term 1.

COLLECTION METHODS

If you submit a paper copy please mark your order clearly. If we are unable to read your requirements this may result in receiving the incorrect items. To submit your order online go to www.lilydalebooks.com.au/booklist and select your school. This will ensure you receive the correct items.

SCHOOL COLLECTION (Recommended) \$5.95

- Return booklist to school, the store or complete online by December 10th
- Books are delivered on the date listed on the front of this list. Booklists that are not collected on this date will be returned to the store

STORE COLLECTION (Paper Copy) (No fee)

- Return booklist to school or the store (see below for online ordering instructions)
- Indicate a pick up date
- During busy periods we may require 10 business days to complete your list. Although they are usually completed before this time

STORE COLLECTION (Ordered Online) \$4.95

- Complete online and select a pick up date (most orders are ready within 2 business days)
- You will receive an SMS and email when your order is ready. **Please await this notification.** Orders will not be packed on the spot
- Stand in the Priority Queue to collect your order

INSTORE (No fee)

- You can shop in store on any day during our opening hours
- Booklists are available to download and print from our website under 'Booklists'
- During busy periods the wait may be extensive and we cannot guarantee stock

HOME DELIVERY

- Orders placed online before December 14th 2019 that exceed \$200 are eligible for FREE postage. Free postage applies per student order
- Thereafter orders incur a fee of \$9.95 to \$14.95 dependent on the parcel size.
- Parcels are posted via Australia Post.
- You will receive an email and a SMS once your order has been sent with tracking details
- All attempts are made to send out orders as soon as we receive them. Most orders are sent within 15 business days
- We cannot guarantee delivery before school resumes for orders placed after January 6TH 2020

MISSING ITEMS

If you believe you are missing items (that have not been put on backorder) please contact Lilydale Books within 7 days of receiving your order. Please email all claims to info@lilydalebooks.com.au. No claims will be recognised after this period.

PRODUCT SUBSTITUTION

If an item is unavailable at time of packing, the product may be substituted with a similar product of the same or greater value. This will only apply to stationery items.

BACK ORDERED ITEMS

If there is an item that is not available it will be placed on backorder. The item will be delivered when it becomes available either to your address (if prior to school resuming) or to your student at school. Larger items will also be sent directly to school. This applies to Home Delivery and School Collection only.

TERMS & CONDITIONS

Remember to keep your receipts. Prices are subject to change without notice. Please refer to our website at www.lilydalebooks.com.au/Terms for full terms and conditions.

TOTAL PRICE

TEXTBOOKS

MY ALPHABET SCRAPBOOK FOR VICTORIA *(NEW FOR 2020)* \$15.95

ISLAMIC STUDIES, QURAN & ARABIC TEXTBOOKS

2 AL QAIDA NOORANIAH *(NEW FOR 2020)* \$21.90

COMPULSORY FEES

The following is a compulsory fee for students undertaking Mathematics. This resource will be provided by Minaret College at the start of the school year.

MINARET COLLEGE PRIMARY MATHLETICS SUBSCRIPTION FEE FOUNDATION 2020 (Fee Only) \$26.50

STATIONERY

2 MULTI PURPOSE POUCH 350 X 270 MM	\$5.80
4 ERASER (LARGE)	\$2.40
6 GLUE STICK 40 GRAM	\$9.90
2 SHARPENER DOUBLE HOLE WITH CONTAINER	\$2.70
1 SCISSORS SMALL 130MM MICADOR	\$1.85
1 JUMBO WAX CRAYON ASSORTED BOX 12	\$5.95
12 TRIANGULAR GRIP 2B PENCIL FABER CASTELL	\$9.60
3 10 FABER CASTELL JUNIOR TRIANGULAR GRIP EXTRA THICK COLOUR PENCILS	\$14.55
4 WHITEBOARD MARKER SERIES U002 THICK 2MM BLACK	\$6.60
1 ERASER WHITEBOARD MAGNETIC SMALL ASSORTED COLOURS	\$0.85
3 DOCUMENT WALLET CLEAR PVC WITH CLIP	\$3.00
9 64 PAGE MEGASAURUS SCRAPBOOK	\$17.55
3 PROJECT BOOK #525 335X240MM 18MM DOTTED THIRDS	\$5.40
1 MAGAZINE FIBRE READER COVER 210 x 297MM WITH TIE 7014	\$3.60
1 LIBRARY BOOK BAG NAVY BLUE	\$6.25
2 TISSUE BOX 180 2 PLY	\$5.30

PACKAGING & DELIVERY (IF APPLICABLE) \$ _____

TOTAL \$ _____

DO NOT complete this section if you are collecting from the Store or Home Delivery your payment will NOT be processed.
Complete this section if you want to prepay by Credit Card for **School Collection only**. You will be charged up to 10 days prior.
Please ensure funds are available. Payment can also be made on the day via EFTPOS/Credit Card or Cash.

Please charge my credit card (circle one): **MASTERCARD / VISA**

CARD NUMBER _____ EXPIRY DATE ____/____/____ CCV _____

AMOUNT \$ _____ CARD HOLDER'S NAME _____ SIGNATURE _____

ADDRESS _____ P/CODE _____ MOBILE _____

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